

**BARRINGTON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING HELD ON
FRIDAY 14 MAY 2021 AT 7.00 P.M.
IN THE READING ROOM, LITTLE BARRINGTON**

Present Cllr Jan de Haldevang - Chairman
 Cllr James Bainbridge - Vice-Chairman

 Cllr Sue Cleal
 Cllr Ali Hope

Officer: Tan Marchant - Clerk & RFO

Apologies: Cllr Anthea Watson

Residents: Klaus and Brandon Goeldenbot

1 ELECTION OF CHAIRMAN 2021/22

Cllr de Haldevang was re-elected Chairman for the forthcoming year and duly signed the Declaration of Acceptance of Office.

2 APPOINTMENT OF VICE-CHAIRMAN

Cllr Bainbridge was re-appointed Vice-Chairman for the forthcoming year and duly signed the Declaration of Acceptance of Office.

3 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

The Clerk, Tan Marchant, was re-appointed Responsible Financial Officer for the forthcoming year.

4 DECLARATIONS OF INTEREST

Cllr Bainbridge and Cllr de Haldevang declared personal interests in planning applications Nos 20/03933/FUL and 20/03934/LBC – Barrington Downs Farm.

5 ADJOURNMENT FOR MEMBERS OF THE PUBLIC

Klaus Goeldenbot said he wanted to say thank you for the pathway, reported at the last meeting, being cleared two days ago. He mentioned that potholes in the footpath still require attention and will send relevant details and photos to Cllr Bainbridge to follow up.

6 MINUTES OF THE MEETING HELD ON 11 DECEMBER 2020

The Minutes of the Meeting held on 11 December 2020 were approved as a true record and signed by the Chairman.

7 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 12 MARCH 2021

The Minutes of the Extraordinary Meeting held on 12 March 2021 were approved as a true record and signed by the Chairman.

8 COUNCILLOR RESPONSIBILITIES

Councillor responsibilities were agreed as follows:

- a) Highways, Traffic Management, Speed Watch & Burford Bridge – Cllr de Haldevang

Highways - Cllr de Haldevang reported that the Highways Authority has been extremely active, with a number of road and pavement improvements being carried out. They are due to return to cut the hedge and improve the speed markings by the A40 Inn and garage junction.

Traffic Management – Cllr de Haldevang said that they are continuing to feed data to Stow Police. There are currently black cables across the road which are part of a traffic survey to furnish the appeal against the Burford Bridge weight restriction and these will be in place for another month or so.

Speed Watch – Cllr de Haldevang said Little Barrington is one of three villages of the 46 parishes in the Stow Police area that is maintaining an active speed watch programme. It is hoped that the Police will give an update at the parish meeting at the end of the month. An active group of 35 volunteers are turning out one week a month and logging an average of 108-115 vehicles during the rush hour, 5-6% of which are speeding.

- b) Planning – Cllr Bainbridge

Cllr de Haldevang said that the Parish Council has taken the opportunity to highlight to District Planning growing concern at the conversion of two or three properties into one. These increase in size and therefore in value, beyond the reach of a local employee. There appears to be no monitoring during the build to check for what happens to lintels, flagstones etc. He said that if residents have any concerns, they must let the parish council know.

- c) Noticeboards – Cllr de Haldevang & Cllr Hope

Cllr de Haldevang will continue to be in charge of the noticeboard in Little Barrington, and Cllr Hope said he would be responsible for the noticeboard in Great Barrington.

- d) Emergency Plan – Cllr Watson

Cllr Watson is to be commended for producing the first draft of the updated Emergency Plan.

- e) Neighbourhood Watch– Cllr Cleal

Cllr Cleal said that the parish WhatsApp groups are working well and are more effective than Neighbourhood Watch. Cllr de Haldevang suggested improved liaison between the groups in Little and Great Barrington.

- f) Winter arrangements – Cllr de Haldevang

Cllr de Haldevang said grit had not been used during the 2020/21 winter. Old grit now needs to be removed and replaced, and the Clerk will make enquiries about this. He said there are still four new grit bins to be installed.

- g) Fly tipping – Cllr Cleal

Cllr Cleal said she reports fly tipping as soon as it becomes apparent, but there does seem to be a delay in it being dealt with. Cllr Bainbridge said he would let her have alternative contact details which may work more promptly.

h) Defibrillators – Cllr Bainbridge & Cllr Hope

Cllr Bainbridge is the nominated Warden for the Little Barrington defibrillator. Helen Lord is the Warden for the new Great Barrington defibrillator, with the assistance of Cllr Hope. Cllr Hope will also be responsible for organising First Aid Training in the near future.

i) Maintenance – Cllr de Haldevang

Cllr de Haldevang said he had carried out some maintenance to the benches in the village during the autumn. He noted that the bench by the War Memorial in Great Barrington needed attention, and Cllr Hope said he would check with Lynn Gorton whether its upkeep was the responsibility of the Barrington Estate.

The telephone box in Little Barrington needs attention and it is hoped to do the work during the summer.

The noticeboard in Great Barrington needs to be maintained, and Cllr Hope will check whether it is also the responsibility of the Estate.

j) Events

Windrush Valley Flower Show – confirmed for 24 July. The Committee is looking for a Little Barrington representative to replace Beth Tarpey, and Cllr Cleal said she would speak to local residents.

Strim Stream & Soup – will take place in mid-September.

Advent Drinks – will be organised by Cllr Cleal and Jacky King and will take place on 4th December.

Village Clean up – Cllr Hope will organise this event in 2022. The parish council has now purchased its own clean-up equipment. Cllr Cleal suggested that the event could be held more often – maybe in the autumn as well as the spring.

8 PLANNING MATTERS

a) Planning Applications since the last meeting:

20/04251/LBC Willow Cottage, The Green, Little Barrington. Listed Building Consent for demolition of lean-to, erection of two-storey rear and side extensions, internal alterations, erection of new outbuilding. **Barrington Parish Council strongly objected to this application.**

20/04252/FUL Willow Cottage, The Green, Little Barrington. Planning Consent for demolition of lean-to, erection of two-storey rear and side extensions, internal alterations, erection of new outbuilding. **Barrington Parish Council strongly objected to this application.**

21/01504/LBC The Black Dog Cottage, The Green, Little Barrington – External repairs and restoration works, including works to front boundary wall, replacement chimney stacks and repairs to window surrounds. **Barrington Parish Council had no objection to this application.**

b) Planning Decisions since the last meeting:

20/03336/FUL Greycote Cottage, The Green, Little Barrington. Construction of a side extension and two new openings for the cottage. Erection of a glazed covering in the courtyard and residential conversion of barn. **PERMITTED**

- 20/03337/LBC Greycote Cottage, The Green, Little Barrington. Construction of a side extension and two new openings for the cottage. Erection of a glazed covering in the courtyard and residential conversion of barn. **PERMITTED**
- 20/03933/FUL Barrington Downs Farm Barrington Downs Barrington - Erection of link extension, installation of flues, internal, fenestration and roof alterations to facilitate conversion of barns to form 1no. dwelling. **WITHDRAWN**
- 20/03934/LBC Barrington Downs Farm Barrington Downs Barrington – Listed Building Consent for erection of link extension, installation of flues, internal, fenestration and roof alterations to facilitate conversion of barns to form 1no. dwelling. **WITHDRAWN**
- 20/04251/LBC Willow Cottage, The Green, Little Barrington – Listed Building Consent for demolition of lean-to, erection of two-storey rear and side extensions, internal alterations, erection of new outbuilding. **WITHDRAWN**
- 20/04252/FUL Willow Cottage, The Green, Little Barrington – Planning Consent for demolition of lean-to, erection of two-storey rear and side extensions, internal alterations, erection of new outbuilding. **WITHDRAWN**

Councillors couldn't recall commenting on the application in respect of Greycote Cottage, and the Clerk will check whether a notification had been received. Cllr de Haldevang said that a close eye needs to be kept on Greycote Cottage as the work progresses.

9 ANNUAL REVIEW OF POLICIES

- a) Code of Conduct – APPROVED
- b) Risk Management - APPROVED
- c) Internal Controls - APPROVED
- d) Assets Register – APPROVED. The difference in cost of the second defibrillator was queried, and the Clerk will check the actual cost. This raised the question of additional dog bins, particularly near to The Fox Inn. The Clerk said the District Council would need to be consulted, as they would be responsible for emptying any additional bins. This will be queried with Cllr Dale in two weeks' time at the Annual Parish Meeting.

10 ANNUAL RETURN 2020/21

- a. The Certificate of Exemption 2020/21 – was APPROVED and signed by the Responsible Financial Officer and the Chairman.
- b. The Internal Audit Report 2020/21 was APPROVED.
- c. The Annual Governance Statement 2020/21 at Section 1 was APPROVED and signed by the Chairman and Clerk
- d. The Accounting Statements 2020/21 at Section 2 were APPROVED and signed by the Responsible Financial Officer and the Chairman.

11 FINANCIAL MATTERS

- a) The following invoices were APPROVED for payment:

<u>Invoice Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Net Value</u>	<u>VAT</u>	<u>Gross</u>
10.03.2021	Clerk	Box Files (3)	£9.98	£0.00	£9.98
16.03.2021	Cllr de Haldevang	Litter Picking Equipment*	£169.80	£0.00	£169.80
13.04.2021	Clerk	Postage for Audit	£1.29	£0.00	£1.29
18.04.2021	GAPTC*	Annual Subscription	£48.35	£0.00	£48.39
15.04.2021	John Yeatman	Internal Audit	£30.00	£0.00	£30.00
					£259.46

* Cllr de Haldevang was reimbursed for the litter picking equipment expenditure on 20 March 2021.

- b) The Annual Financial Statement 1 April 2020 to 31 March 2021 was noted, and a copy is attached to these Minutes.
- c) New Bank Mandate – The Chairman and the Vice-Chairman signed and dated a new Bank Mandate in order to remove the names of three previous councillors.

12 DATES OF NEXT MEETINGS

Friday 28th May 2021 - Annual Parish Meeting, Reading Room, **6.00 p.m.**
Friday 8 October 2021 - Parish Council Meeting, Reading Room, **7.00 p.m.**
Friday 10 December 2021- Parish Council Meeting, Reading Room, **7.00 p.m.**

The meeting ended at 7.55 p.m.

Chairman

Barrington Parish Council

Receipts and Payments to March 31st 2021

RECEIPTS		PAYMENTS	
Balance brought forward	1770.08	Insurance	193.02
Precept	3100.00	GAPTC Subscription	48.35
Flower Show Donation	1250.00	Clerk's Salary	1260.04
Refund of Overpayment CHT	30.00	Sage Payroll Admin	100.80
		HMRC PAYE	315.00
		Defibrillators (2) – Annual Support	313.20
		GB Defibrillator	1865.00
		Internal Audit	30.00
		Litter Picking Equipment	169.80
		Website Upgrade & Support	419.99
Total Receipts:	6150.08	Total Payments:	4715.20
		Balance C/F	1434.88
TOTAL:	6150.08	TOTAL:	6150.08